

IRB Reliance Memo of Understanding (Reliance MOU)

**Purpose**

This Reliance Memorandum of Understanding (“Reliance MOU”) applies to human subject research, as defined by 45 C.F.R. Pt. 46, that is considered exempt research under 45 C.F.R. § 46.104. The purpose of this Reliance MOU is to set forth the agreement between the institution named below (“Institution A”) and the Brigham Young University Institutional Review Board (“BYU IRB”), FWA00001266, IORG: 0001302, allowing Institution A to rely upon the BYU IRB’s review, approval, and continuing oversight of human subject research for the research protocol identified below (“Research Protocol”).

**Name of Institution or Organization Relying on BYU IRB’s Review** (Institution A):

IRB Registration # Federalwide Assurance (FWA)

**Name of Research Protocol**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Number:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Principal Investigator (Institution A)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Principal Investigator (BYU)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sponsor or Funding Agency**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Award Number, if any**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BYU IRB’s Responsibilities**

BYU IRB agrees to be responsible for the following activities relating to the Research Protocol.

1. Arrange for prompt reporting to Institution A of any of the following, as defined and determined by BYU IRB
   1. Any unanticipated events or problems involving risks to subjects or others;
   2. Any serious or continuing non-compliance; and
   3. Any suspension or termination of IRB approval.
2. Comply with all applicable federal, state, and local laws and regulations.
3. Copy Institution A on all correspondence to regulatory agencies if reporting is required.
4. Provide a copy of the final approved study to Institution A.

**Institution A’s Responsibilities**

Institution A agrees to be responsible for the following relating to the Research Protocol.

1. Ensure research activities at its site are carried out in compliance with the determination of Institution A’s IRB and within the terms of its OHRP-approved Assurance.
2. Adhere to Institution A’s conflict of interest policies and procedures, which includes providing the BYU IRB with any applicable conflict of interest management plan related to the Research Protocol.
3. Ensure principal investigators and other research personnel involved in the Research Protocol are appropriately qualified and meet its institutional standards for eligibility to conduct research.

This document must be kept on file at both institutions. This agreement will become effective upon the date of the last signature by the institutional officials below and will remain in effect until such time that either institution provides 30 days written notice of termination to the other institution.

Signature of Signatory Official (Institution A): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

Print Full Name: Title

Signature of Signatory Official (BYU IRB): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

Print Full Name: Title

**Appendix A**

Please provide the contact information for the individual at Institution A and the BYU IRB who should be copied on all correspondence regarding the Research Protocol.

Institution A:

Name:

Institutional Title:

Address:

Email:

Phone Number:

BYU IRB

Name:

Institutional Title:

Address:

Email:

Phone Number: